



Housing Justice For All

Intermountain Fair Housing Council

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IFHC’s established privacy practices for protecting clients’ Personally Identifiable Information

IFHC Privacy Policy 2022

Pursuant to federal regulations, codes of professional conduct, and IFHC Policy, binding upon the Board, employees, and agents of IFHC, IFHC’s privacy practices requires IFHC to protect clients’ Personally Identifiable Information via confidential and secure, enhanced comprehensive, standardized, and centralized performance reporting platform Diversalink. Diversalink is a standardized data collection and reporting fair housing database developed especially for Fair Housing Initiative Program organizations. IFHC will use this database to confidentially record case intakes, activities, outcomes, and time. From this information, IFHC will generate reports to determine outputs and outcomes. IFHC currently uses this database to record inquiries, intakes, allegations, investigations, outreach, and complaints filed with HUD. Diversalink will assign each client intake a number and allow staff case management to input client data, documents, notes, and time spent on activities for each case management intake. It provides the capability to automatically pull information for confidential reporting to IHFA, generate built-in reports for IHFA requirements on outputs and outcomes, time, invoices and generate demographic statistics reports, as well as create customized reports.

By signing, I understand IFHC’s Privacy Policy and will keep personally identifiable information confidential and secure:

Name: _____

Date: _____

Signature _____